



APPLICATION FOR EMPLOYMENT

Date _____

PERSONAL INFORMATION

NAME _____

PRESENT ADDRESS _____
 Last First Middle
 Street City State Zip

PHONE NUMBERS _____

EMAIL _____

EMPLOYMENT DESIRED

Position applying for _____

Have you ever applied to AWS before? ___Yes ___No If yes, when? _____

EMPLOYMENT HISTORY: Please list your last four jobs, starting with the most recent, and explain any gaps in employment. Use additional sheets if necessary. If you need help completing this application, please ask an Administrative staff member.

DATE MONTH & YEAR	EMPLOYER NAME, ADDRESS & PHONE NUMBER	POSITION & SALARY	SUPERVISOR & TITLE	REASON FOR LEAVING
FROM TO				
FROM TO				
FROM TO				
FROM TO				

Describe nature of work performed above: _____

Have you ever been convicted of a Felony? ___Yes ___No (This question does not include convictions that were expunged or sealed. If yes, please explain on an attached sheet. A yes answer is not an automatic bar to employment.)

If hired, can you provide proof that you are eligible to work in the United States? ___Yes ___No

Do you have any special skills, experience, or training that would enhance your ability to perform the position for which you applied? If yes, please explain:

EDUCATION

EDUCATION	SCHOOL NAME AND LOCATION	YEARS COMPLETED	DIPLOMA OR DEGREE EARNED	COURSE OF STUDY
HIGH SCHOOL				
COLLEGE				
COLLEGE				
COLLEGE				
POST GRADUATE				
OTHER				

REFERENCES: List below three persons not related to you, who have known you for at least one year and are familiar with your work.

NAME	ADDRESS & PHONE NUMBER	BUSINESS	YEARS ACQUAINTED
1.			
2.			
3.			

IMPORTANT: Thank you for your interest in employment with Aurora Waldorf School (AWS). AWS is an equal opportunity employer. We comply with all federal, state, and/or local laws that prohibit discrimination on the basis of race, sex, religion, color, age, national origin, disability, medical condition, marital status, veteran status or other such categories. Information used in this application will not be used to discriminate against any individual in any manner. If an offer of employment is made, you will be required to provide proof of your right to work in the United States before you begin to work, and to meet other fingerprinting, legal and licensing requirements. Employment is contingent upon the successful completion of these requirements. If you become an employee of the Waldorf School, it is understood and agreed that your employment is on an "at-will" basis and may be terminated with or without cause, with or without notice, at any time, at the option of AWS or yourself. Your at-will status may only be changed by an agreement signed by you and the President of the Board of Trustees.

Acknowledgment: I hereby certify that the information contained on or submitted with this application is true and accurate. I authorize AWS to contact my schools or former employers, except those I have indicated, for a complete account of their experiences with me and I do unconditionally release all parties from liability for any damage that may result from furnishing this information to you. I understand that if employed, any misrepresentation or material omission of facts on this application form or other employment documentation is sufficient cause for my termination.

I have read, acknowledge, understood and agreed to the above statements.

SIGNATURE: _____ DATE: _____