

**ORCHARD PARK CENTRAL SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT**

2240 Southwestern Blvd.
West Seneca, N.Y.14224
(716) 209-6237

REQUEST FOR TRANSPORTATION TO A NON-PUBLIC SCHOOL FOR THE 2016/2017 SCHOOL YEAR

New York State School Law requires that a written request be made EACH YEAR for transportation to a non-public school. Parent or legal guardian prior to **April 1st** of the upcoming school year must submit this request to the Transportation Department. The only exception is when families move into the district later than the April 1st in which case the request should be made within 30 days after establishing residency within the district. If your home residence is beyond 15 miles from the school of request, it is best suggested that you contact the transportation office @ 209-6237 for details.

DATE OF REQUEST: _____

THIS REQUEST IS FOR THE SCHOOL YEAR: _____

REQUESTING TRANSPORTATION TO WHAT SCHOOL: _____

Reason if this is a late request: _____

All kindergarten registrations will require a copy of the original birth certificate with transportation request.

STUDENT INFORMATION:

Last Name	First Name	Middle Initial	Grade	Sex (M) (F)
------------------	-------------------	-----------------------	--------------	--------------------

Date of Birth _____

Address	City	State	Zip Code
----------------	-------------	--------------	-----------------

Home Phone Number	Cell Phone Number
--------------------------	--------------------------

Emergency contact person's name	Emergency contact phone number
--	---------------------------------------

Transportation to begin: _____

Transportation Needs: AM _____ PM _____ BOTH _____

Parent/Guardian Names: Mother _____ Father _____

Signature of Parent/guardian: _____

Please request from your school of attendance that a school calendar is sent to the Orchard Park Central School District at the above address or FAX to 209-8140.

UPDATE: 1/06/12